

# **Minutes of Travis County Emergency Services District #3**

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**June 16, 2016**

Attached to and incorporated into these minutes is a copy of the official agenda for the June 16, 2016 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:04 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight and Gina Starr-Hill attending. Fire department personnel present at the meeting included: Fire Chief Wittig; District Chief Hartigan, Battalion Chief J.D. Patton, Business Mgr. Herb Holloway, Admin. Assistant Linda Navarre, Firefighters Rusty Bergman, Jason Ramsdell, Luke Dawson, Sal Salupo, Connor Montgomery, Jeff Beard, Andy Lee, Brandon Flood, John Hester, Charles Ford, Dustin Davis and Trevor Koiro. Visitors attending were Joe Singer, Scott Fiebig and Kayley Jameson. Attorneys present were Ken Campbell and Judy Osborn

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: President New announced that there would be an closed meeting at this regular meeting.

Under Agenda Item 5: Commissioner Knight moved to approve the May 23, 2016 minutes of the regular meeting of the District. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 6: President New dismissed the review of the May treasurers report until a later date.

Under Agenda Item 7: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from May 20 to June 14, 2016. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 8: There was no sales tax collection report presentation by Chief Wittig.

Under Agenda Item 9: President new dismissed the Chief's Status Report until a later date.

Under Agenda Item 10: President New dismissed the Closed Meeting agenda regarding employment issues concerning Chief Wittig.

Under Agenda Item 11: Regular Meeting was not closed.

Under Agenda Item 12: Regarding the appeal by Scott Fiebig concerning his employment status at 7:10 p.m Scott Fiebig and Jeffrey Wittig where sworn in as to their testimony. Numerous employment subject matters were discussed between Fiebig, Wittig and the Board until 7:57 p.m.

Under Agenda Item 13: At 8:01 p.m., President New Closed the open meeting regarding Item 12, pursuant to applicable law, including, but not limited to, Section 551.071 and 551.074 of the Texas Government Code. At 8:31 the Closed meeting was Opened. Commissioner Starr-Hill moved to deny the appeal by Mr. Fiebig. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 14: Mr. New noted that the proposed 2016-17 Budget was presented to the Board and no action was taken.

Under Agenda Item 15: Commissioner Knight moved to approve and take action regarding the 2016 Interlocal Agreement between the City of Austin and TCESD#3 for Dispatch Services. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 16: President New mentioned that the next ESDCC meeting would be held in Pflugerville on June 18, 2016.

Under Agenda Item 17: It was announced that the next regular Board meetings of TCESD#3 would be held on July 18<sup>th</sup>, August 22<sup>nd</sup> and September 26<sup>th</sup>. It was also noted that TCESD#3 would be hosting an Open House on October 13, 2016.

Under Agenda Item 18: There being no further business, the meeting was adjourned at 8:51 p.m.

Respectfully submitted,

Carroll Knight, Commissioner  
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Thursday, June 16, 2016 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Announcement that a Closed Session will be called and temporary adjournment.
5. Review and approval of minutes of the May 23, 2016 regular meeting of the District.
6. Review and approval of the Treasurers' monthly report for May 2016.
7. Approve payments over \$2,000 from May 20<sup>th</sup> to June 14, 2016.
8. Review Sales Tax Statistics.
9. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
10. Adjournment into closed session per Texas Government Code, Section 551.074 (Personnel Matters), to deliberate the evaluation and employment regarding the Fire Chief.
11. Call to order and open meeting
12. Hearing on Scott Fiebig appeal of termination by District; the District reserves the right to enter into Closed Meeting on this matter pursuant to applicable law, including, but not limited to, Section 551.071 and 551.074, Texas Government Code.
13. Discussion and action on Scott Fiebig appeal; the District reserves the right to enter into Closed Meeting on this matter pursuant to applicable law, including, but not limited to, Section 551.071 and 551.074, Texas Government Code.
14. Discussion (no action to be taken) on Draft of 2016-17 Budget.
15. Discussion and action on approval of 2016 Interlocal Agreement between the City of Austin and Travis County Emergency Services District for Dispatch Services.
16. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements)
17. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
18. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on June 13th, 2016.

By: \_\_\_\_\_ Herb Holloway, Business Manager